

APPENDIX 2

MEMBER DEVELOPMENT WORKING GROUP

Terms of Reference

Purpose

To support the development, implementation and delivery of a revised Elected Member Development Programme.

To support the accreditation process in relation to the West Midlands Member Development Charter.

Membership

Chairperson of the Standards and Member Development Committee (or his nominee).

Two other Members of the Standards and Member Development Committee (or their nominees)

Quorate and Meetings

At least two Members of the Working Group (inc. their nominees).

Meetings shall be held as required.

Decision-making

To provide a steer in relation to the development, implementation and delivery of the said Programme including the accreditation of the Member Development Charter.

To provide direction in respect of the details, content and methodology of the said Programme.

To agree any additional costs of developing and implementing the development programme.

To agree the final version of the Member Development Programme including methodology, content and implementation.

Voting

By majority vote with the Chairperson or his nominee having a casting vote.

Access to Information Rules

The Working Group is not a constitutional meeting of the council or a sub-committee of the Standards and Member Development Committee and as such is not subject to the Access to Information Rules.